

Sl. No.	Item	Disclosure	Description
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	1.Nature of functions/ services offered	I. Participation in Revision of Codes & Standards in BIS and IRC II. Undertaking project works and Publications of Reports III. Training and Workshops IV. Membership service
		2.Norms/ standards for functions/ service delivery	Projects are approved by Project Review Committee. The other areas of works are decided by DG in line with decisions of the EC or WG
		3.Process by which these services can be accessed	By writing to the Director General
		4.Time-limit for achieving the targets	Set by Project Review Committee (PRC) and DG, as the case may be
		5.Process of redress of grievances	As per Institute's rule